

**MINUTES of MEETING of ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP -  
MANAGEMENT COMMITTEE held in the CEREMONIES ROOM, HELENSBURGH  
on WEDNESDAY, 20 SEPTEMBER 2017**

**Present:**

Hazel Hendren, Police Scotland (Chair)

Margaret Adams, OLI Area Community Planning Group	Alison McGrory Health and Social Care Partnership
Andy Buntin, MAKI Area Community Planning Group	John McShane, Scottish Fire and Rescue Service
Andrew Campbell, Scottish Natural Heritage	Pippa Milne, Argyll and Bute Council
Matt Creaney, Department for Work and Pensions	Aileen Morton, Argyll & Bute Council
Fraser Durie, Argyll College UHI	Jennifer Nicoll, HIE
Stuart Green, Argyll & Bute Council	Katrina Sayer, Argyll and Bute TSI
Willie Lynch, B& C Area Community Planning Group	David Smart, HIE
Shirley MacLeod, Argyll & Bute Council	Samantha Somers, Argyll & Bute Council
Donald MacVicar, Argyll & Bute Council	Anthony Standing, Skills Development Scotland
Morevain Martin, H&L Area Community Planning Group	Rebecca Stokes, Argyll & Bute Council
Gail McClymont, Police Scotland	Caroline Swain, Argyll & Bute Council
Margaret Adams, OLI Area Community Planning Group	Alison McGrory Health and Social Care Partnership
Shona Barton, Argyll & Bute Council	
Craig McNally, Health and Social Care Partnership	

**Attending:**

**1. WELCOME AND APOLOGIES (CHAIR) - CHIEF SUPERINTENDENT HENDREN,  
POLICE SCOTLAND**

Apologies were received from:

Robin Creelman, NHS Highland Board  
Neil Francis, Scottish Enterprise  
Rona Gold, Argyll & Bute Council  
Stuart McLean, Helensburgh and Lomond Area Community Planning Group  
Jim McNeil, Scottish Fire and Rescue Service  
Stuart Mearns, Loch Lomond and the Trossachs National Park  
Wendy Quinn, Scottish Ambulance Service  
Cleland Sneddon, Argyll & Bute Council  
Gordon Wales, Scottish Government

**2. ACTION TRACKER, SAMANTHA SOMERS, COMMUNITY PLANNING OFFICER**

- Action 117 – leaflet obtained to be marked as complete
- Action 119 – will complete on 22 September 2017
- Action 122 – ongoing
- Action 128 – meeting took place in July which identified further work, further meeting to take place. Leave as ongoing
- Action 133 – ongoing, request report to be brought to attention of Management Committee
- Action 134 – ongoing, Katrina Sayer and Shirley MacLeod to discuss further
- Action 135 – response has been circulated, to be marked as complete
- Action 141 – complete
- Action 154 – to be marked as complete
- Action 155 – ongoing with information to go into the CPP bulletin

### **3. COMMUNITY PLANNING**

#### **4. UPDATES FROM AREA COMMUNITY PLANNING CHAIRS (VERBAL)**

Actions agreed:

- David Smart to provide Gail McClymont with information on the University of the West of Scotland app which provides information to visitors regarding the island of Arran to feedback to the Road Safety Group.
- Gail McClymont to look into the number of road closures due to the Road Traffic Collisions and the lengths of each closure and compare to West Dunbartonshire.

#### **5. FULL PARTNERSHIP MEETING, VERBAL, SAMANTHA SOMERS COMMUNITY PLANNING OFFICER**

Actions agreed:

- All partners to provide feedback to Samantha on the proposed agenda by Wednesday 27<sup>th</sup> September.

#### **6. ANNUAL REPORT, PAPER, SAMANTHA SOMERS COMMUNITY PLANNING OFFICER**

Actions agreed:

- Case Study on Give to move to Outcome 3
- Case Study on the Military Covenant to be added to Outcome 3 or 4
- Case Study on A thousand Voices to be added to Outcome 5
- Case Study on Developing Young Workforce added to Outcome 3
- Remove the case study on Fibre Boost due to dates
- All partners to respond to Samantha on additional or replacement case studies by the end of September

#### **7. AREA COMMUNITY PLANNING ACTION PLANS**

Actions agreed for all areas:

- Include CHArts as ongoing strategic activity
- Community groups and TSI to define their role within each action at the Area Community Planning Group meetings
- Do not include potential action on capturing community events and promoting on council what's on page
- Have a separate action for the Management Committee rather than through these plans on disability awareness and inclusiveness

Actions agreed for Bute and Cowal:

- Do not include Mount Stuart investment as it is wholly private sector led and the CPP has no involvement with it
- Include CMAL slip improvements as ongoing strategic activity
- Do not include Tighnabruach pontoons, the Dunoon project or the Rest and Be Thankful motorsport suggestions as ongoing strategic activity
- Do not include Cairndow community developments as a separate action as this is part of the their community-led action plan which is already listed in the plan
- Include action on intergenerational workshops, led by Argyll and Bute TSI as part of the 1000 Voices work
- Agreed that the lead organisation for the activity on marketing should be Argyll & Bute Council
- Agreed that the lead organisation for the activity on communication should be Argyll & Bute Council
- Agreed that the lead organisation for the activity on Rothesay Pavilion should be Argyll & Bute Council
- Agreed that the lead organisation for the activity on developing a brand narrative should be the Bute and Cowal Area Community Planning Group
- Agreed that the action on developing a strategy on empty properties be focused on commercial properties
- Agreed to remove the potential action on a Dunoon-Gourock rail-ferry link
- Agreed to have the action on Dunoon Waterfront as a 3 year action

Actions agreed for Helensburgh and Lomond:

- Agreed to remove the action on developing an alternative out of hours service following advice from the Locality Manager
- Agreed to include the A82 and A83 upgrades as ongoing strategic activity
- Not include Ben Arthur Resort site as ongoing activity
- Include Tower Digital Arts Centre minus the submarine museum as ongoing activity
- Remove Helensburgh marine project as ongoing activity
- Remove Hill House refurbishment as ongoing activity
- Keep Helensburgh Waterfront Development as ongoing activity
- Remove Tarbet/Arrochar/Ardlui development as ongoing activity
- Not include potential action on creating an attractive point of entry to the town of Helensburgh
- Agreed to keep the action on marine littering within the plan but receive clarification on what was agreed recently with Marine Scotland (Pippa Milne)
- Not include the potential action on a social hub in the Rosneath/Clynder area
- Include action on supporting the pier project to increase marine tourism

Actions agreed for Mid Argyll, Kintyre and the Islands:

- Not include Lochailhead Community Hall as strategic activity as this is a

## **8. STRATEGIC DELIVERY PLANS UPDATE**

## **9. EXCEPTION REPORTING, PAPER**

Actions agreed:

- David Smart to set up a short life working group including Skills Development Scotland, Police Scotland, Health and Social Care Partnership and Third Sector Interface to focus on the development of a customised portal to attract people to Argyll and Bute.
- Pippa Milne and Katrina Sayer to meet to discuss the delivery of the Community Transport Pilot
- Argyll College, Education and the TSI to develop a multi-agency group to look at the challenges faced by the new Early Year/Childcare regulations.
- Samantha to provide all partners with Alison Hardman's email address so that partners can send their Equality Outcome Frameworks to Alison.
- Gail McClymont to speak with Christina West due to the postponement of the Community Triage pilot.

## **10. PLANS REQUIRING SIGN OFF BY COMMUNITY PLANNING PARTNERSHIP**

## **11. SCOTTISH FIRE AND RESCUE SERVICE LOCAL PLAN, JIM MCNEILL, LOCAL SENIOR OFFICER.**

Action:

- John McShane to ensure text is amended on page 6 of the plan to use Argyll and Bute CPP's overarching aim and to refer to the Community Services Committee instead of the Policy, Review and Scrutiny Committee.
- John McShane to feedback to Jim McNeill on the possible inclusion of Road Safety featuring within the local plan

## **12. ALCOHOL AND DRUGS PARTNERSHIP ANNUAL REPORT**

Action:

- Craig McNally to provide the CPP with more information on the context of drug related deaths
- Craig McNally to submit the Annual Report once final financial information is included to the Scottish Government as the CPP agreed to sign it off.

## **13. AOCB**

### **Opening of Kirkmichael Centre in Helensburgh by Argyll College**

Action: Partners are encouraged to note that a further education facility is now open in Helensburgh

### **Argyll Enterprise Week**

Action: Samantha to send out links to Argyll Enterprise to Management Committee members for inclusion on social media and websites

### **THANKS**

Hazel Hendren thanked Donald MacVicar for his support to Community Planning and wished him the best for his future.

## **14. DATE OF NEXT MEETING**